

## THE NORTH THORESBY PRACTICE

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### Protocol for urine samples

#### Reception

- Sample Basket should be in a place not accessible to the patients so they cannot drop a sample in to it.
- Do not accept samples if they are not in the correct containers
- When a patient either enquires about or comes in with a sample; they must complete the 'MSU' form – stating who, if anyone has requested it, what symptoms they are having
- **If the patient refuses or is unsure – DO NOT accept the sample** – Explain we need this information before we can pass it on for a clinician to test, alternatively they will need to book a non-urgent routine appointment
- Inform the patient that if they do not hear from the surgery but remain symptomatic, they should ring the surgery the following day for an appointment
- **DO NOT accept samples from anyone under the age of 16** unless they have been specifically requested by a clinician – if not, they will need an appointment with a GP.
- Inform one of the Nurses/HCA's of the sample by noting on their appointment screen that a sample is in the reception area
- Put in the patient record that the sample has been handed in, the reason why – so the Nurse/HCA is aware what to test for

#### Nurses

- Test sample as requested – this will be noted on the 'MSU' form as well as in the patient record
- Any +ve samples for suspected UTI put the results in the record
- Make a telephone consultation with the GP On Call
- Do not send an MSU to the lab unless this has been specifically requested
- Pregnancy Test results – these patients can be rung by the Nurse/HCA with the results
- Micro Albumins to be sent to the lab in the usual way

### **GP On Call**

- Review the records of any telephone consultations made by the Nurse/HCA. Either ring the patient to discuss the findings, or prescribe accordingly and task reception to ring the patient that day to pick up a prescription.
- Record in the notes of the outcome

These guidelines should be reviewed annually to ensure standard practice is the same and publications and evidence based practice remain up to date

Next review due on or before June 2021

Updated by Gemma Hooper